TOWN OF TROPHY CLUB

1 Trophy Wood Drive | Trophy Club, TX 76262 | 682.237.2900

SITE PLAN/ZONING APPLICATION

APPLICATION TYPE – CHECK THE APPROPRIATE BOX BELOW

☐ **Straight Zone Change**   ☐ **Planned Development (PD) District**   ☐ **Conditional/Specific Use Permit (CUP/SUP)**

☐ **Temporary Use Permit (TUP)**   ☐ **Meritorious Exception**   ☐ **Site Plan**   ☐ **Amendment to PD, CUP, SUP, Site Plan**

PROPERTY INFORMATION

Project Name: _____   **Total Lots:** _____

Property Address: _____   **Total Acres:** _____

Legal Description: _____   **DCAD/TAD TAX ID:** _____

Current Use of Property: _____   **Current Zoning:** _____

Description of Request: _____   **Proposed Zoning:** _____

APPLICANT / OWNER INFORMATION

Applicant	_Owner (If Different)_
Company Name: _____	**Company Name:** _____
Contact Name: _____	**Contact Name:** _____
Address: _____	**Address:** _____
City, State, Zip: _____	**City, State, Zip:** _____
Phone: _____	**Phone:** _____
Email: _____	**Email:** _____
Signature: _____	**Signature:** _____

NOTE: The property owner must sign the application or submit a notarized letter of authorization.

APPLICATION REQUIREMENTS

- DISCLAIMER: The Town of Trophy Club only enforces Town ordinances, and approval or denial of an application is based on that authority. Permit approval does not exempt the applicant from Covenants & Restrictions and/or HOA regulations.
- All required information, plans and signatures shall be completed prior to application submittal. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- Five (5) folded and collated 24" x 36" plan sets shall be submitted with this application in addition to a digital set in pdf format on a thumb drive or emailed to Planning staff.
- All required application fees shall be paid upon submittal of this application.
- In addition to this application form, a detailed description of the request including all relevant project information shall be attached on a separate sheet to this application.

STAFF USE ONLY

Date Received: _____

Received by: _____

Fee Paid: _____

Payment Type/Check #: _____

Receipt #: _____

Case #: _____