



**TROPHY CLUB
POLICE AND FIRE SERVICES**
"a Standard... of Excellence"
**NOTICE OF INTEREST APPLICATION CPA /
COP Volunteer**

Citizens Police Academy **Citizens on Patrol**

Town of Trophy Club, 1 Trophy Wood Drive, TROPHY CLUB, TX 76262

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE ARE DEDICATED TO A POLICY OF NON-DISCRIMINATION IN VOLUNTEERISM ON ANY BASIS INCLUDING RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, PHYSICAL OR MENTAL DISABILITY, AND/OR SEXUAL ORIENTATION OR REPRISAL FOR PARTICIPATION IN PRIOR EEO ACTIVITY.

PERSONAL INFORMATION (PLEASE PRINT)

Date _____ Drivers Lic. Number _____

Name _____
Last
First
Middle
Date of Birth

Present Address _____
Street
City
State
Zip

Telephone # _____ Mobile/Beeper/Other Phone # _____

E-Mail Address _____

Position(s) applying for: Trophy Club Citizens Police Academy Citizens On Patrol

Type of Employment desired: Volunteer

Date you can start _____ Social Security Number _____

If currently employed may we contact employer? Yes No

Have you ever applied with the Town of Trophy Club? Yes No Date(s) _____ Position _____

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes No

If yes, please provide date(s) and details _____

ANSWERING "YES" TO THESE QUESTIONS DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT. FACTORS SUCH AS DATE OF THE OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION, REHABILITATION AND POSITION APPLIED FOR WILL BE TAKEN INTO ACCOUNT.

SKILLS AND QUALIFICATIONS

Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

EMPLOYMENT HISTORY

Former Employers (List below last four employers, starting with the most current)

Date Mo/Year	Name and Address of Employer	Phone #	Salary Beginning & final	Job Title and Duties	Immediate Supervisor and Title	Reason for Leaving
From To						
From To						
From To						

EDUCATIONAL BACKGROUND

Name & Location	No. of years completed	Did you Graduate?	Course of Study
High School			
College		Major/Degree	
Other			

REFERENCES OTHER THAN EMPLOYERS

Name	Telephone	Number of Years known/Relationship
	()	
	()	
	()	

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I also understand that volunteering for the Department of Public Safety I must be twenty one (21) years of age or older in order to be eligible for vehicle liability insurance.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other person, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current only during a position opening. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for a volunteer position, it will be necessary to reapply and fill out a new application when positions of interest become available.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's Mayor.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I further understand that once a decision has been made regarding interest in hiring an applicant an offer will be made contingent upon satisfactory completion of reference checks and criminal background checks. The hiring manager or Human Resources will check references for all candidates. Human Resources will contact final candidates to complete a pre-employment drug and alcohol screen. Drug testing site maps and hours of operation information are available from Human Resources

I understand that while working with the Trophy Club Police Department I may come in contact with sensitive information. That information is to remain confidential and shall not be relayed to anyone outside of the Trophy Club Police Department.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant

Date